

Terms and Conditions

Absolutely English Young Learners at Sherborne Girls 2016

Once your registration has been accepted by Absolutely English Young Learners Ltd., the following terms and conditions apply. Our acceptance is represented by the sending of our letter of confirmation along with the invoice. The booking of a place is regarded as your acceptance of all our terms and conditions.

Deposit and Payment

A non-refundable deposit of £300 is required at the time of booking.

Payment of the balance of fees must be paid at least 6 weeks before the course begins, or at time of booking if less than 6 weeks before the start date. Please quote the student name and invoice number on all payments. All fees must be received before the course begins in order to guarantee the student's place. All bank charges must be paid by the student/agent.

The supplement for any extra services ordered and provided at the centre e.g. transfers, extra individual lessons, extra nights etc., must be paid for by the student or agent in cash, by credit card or bank transfer before the student leaves the centre.

Prices

Prices are correct at time of going to print and are subject to change without notice.

Changes or cancellation of a course by Absolutely English Young Learners Ltd.

Absolutely English Young Learners Ltd. reserves the right to cancel a course, or make changes to course arrangements, without liability, if a minimum number of bookings is not reached or if forced to do so for reasons beyond its control. If this happened the school would seek to offer alternative arrangements or dates.

Visas

Absolutely English Young Learners Ltd. will provide visa invitation letters to support a visa application. We reserve the right to request payment in full before such a letter is provided. If a visa application is rejected or delayed you must inform us in writing immediately. Failure to do so may result in charges being incurred. We will refund the full amount, minus any charges for courier services, bank charges or credit card fees, if notified in writing and on receipt of the visa refusal letter.

Cancellations

Notice of cancellation must be made in writing as soon as possible. Failure to provide written notification will result in charges being incurred. Cancellation fees will be charged as follows:

- More than 30 days before start date, loss of deposit.
- Less than 30 days before start date, loss of full fees.

For enrolments online, the buyer is entitled to a cooling off period of 7 working days and the right to cancel free of charge.

Further conditions specific to Young Learners (9-17 year olds)

The School reserves the right to issue disruptive students with a warning letter and, if there is no improvement in behaviour, to send them home at their parents' expense and without reimbursement. The School further reserves the right to send home without a warning letter any student committing a serious offence, especially one involving the police, and to include the following: theft, smoking on campus, the possession of, purchase of or consumption of alcohol or illegal drugs, leaving the school campus without permission unaccompanied by an adult, setting off the fire alarms without good reason.

Changes on or after the start date

No refund of course fees will be given if a student leaves before the end of the period of study, downgrades to a less expensive course, or is absent for any of the course unless due to exceptional circumstances.

Refunds

Any refund must be made in the same way and to the same source as the original payment. Fees paid by bank transfer must be refunded to the same account. Fees paid by credit card must be refunded to the same card.

Travel arrangements

We recommend that you do not book flights or make travel arrangements until the course booking is confirmed. If the student requires an airport transfer please send through their arrival details as early as possible and at least 2 weeks before the start date of the course. It is your responsibility to provide us with the transport details and to inform us of any changes.

Liability and Insurance

Students should make sure that they organise their own travel insurance to cover medical costs and repatriation costs in the case of an illness or accident. Absolutely English Young Learners Ltd. acts only as an intermediary between its students and travel organisations. Unless and to the extent caused by the School's negligence, the School cannot be held responsible for any delay or accident during a journey.

The school reserves the right not to allow on the course a student suffering from any illness, medical condition, or mental or physical disability which has not been disclosed on the Registration Form. We cannot be held responsible for any incident arising due to medical information not being provided. The Welfare section on the Registration Form must be completed and emergency contact details provided.

On arrival to the centre, students must hand in their pocket money, plane tickets, passport, insurance documents and any other valuables to the office for safekeeping. Absolutely English Young Learners cannot be held responsible for any loss of money and/or personal items.

Privacy policy – Personal details and photographs

We use the personal information that you give us, including information about your health and religious or dietary requirements, to perform our contract with you. We do not share your details with third parties other than as necessary to perform our contract with you. The information you give us is kept securely on our database.

We may use this information to send you further information about our courses and services. If you do not want to receive further information from us, please inform us. You can opt out of this service at any time.

Absolutely English Young Learners Ltd. may take photos of students for promotional purposes. If you do not want the child to appear in our promotional material please tick the relevant box on the registration form.

We run a blog of the summer school during the session. This is a great way for parents and agents to see what is happening at the school. If you do not want the child to appear on our blog please tick the relevant box on the registration form. Unless you deny permission by ticking the relevant box the child might appear on our blog.

Governing Law

These are the only terms and conditions that can be referred to in the event of a disagreement between the student and the School. These terms and conditions are governed by English law and do not affect your statutory rights under English law.

Complaints

Any disputes should be sent to your agent or directly to Absolutely English Young Learners Ltd. within two weeks from the end of your course.

School details

In these terms 'the School' means Absolutely English Young Learners Ltd. at Sherborne Girls.

Absolutely English Young Learners Ltd. is registered in England and Wales under company number 05634655 and with registered office at Regent Court, 68 Caroline Street, Jewellery Quarter, Birmingham B3 1UG, United Kingdom.

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All information correct at time of printing.